

Section – I **Medical Treatment**

PURPOSE Prompt Medical Treatment for an injured worker/ team member is both a moral obligation and a legislative duty. Through prompt first-aid treatment and subsequent expedited medical treatment when required, pain and suffering will hopefully be limited.

PROCEDURE All workers of **Bachly Construction** and/or Trade Contractors must be instructed to report all incidents/accidents immediately

The following must take place when a workplace injury of illness is reported to our site management team;

OUR WORKERS

The Site Superintendent will ensure that;

- First-Aid is administered if required
- arrangements for transportation to a hospital or medical clinic (which ever applies)
- Have the injured team member complete the WSIB Consent Form and the WSIB applicable portion of the Functional Abilities Form.
- the injured team member receives the Medical Treatment Package (Appendix 8) for presentation to the Treating Medical Practitioner
- the Project Manager and/ or Divisional Health and Safety Manager is notified immediately – WSIB Reports need to be generated whenever a team member seeks medical attention for a workplace accident/incident.

TRADE CONTRACTOR’S WORKERS

The Site Superintendent will ensure that;

- First-Aid is administered if required
- Arrangements for transportation to a hospital or medical clinic (which ever applies)
- Notify the Project Manager and/ or Health and Safety Coordinator immediately
- Notify the trade contractor’s head office

DISTRIBUTION The above listed procedures will be reviewed with the Site Management Team and available for review in the program manual.

RECORDS All records will be maintained on file by the Site Superintendent and provided to the Joint Health & Safety Committee as required.
The Site Superintendent will be required to forward any and all Medical Aid Treatment documentation (including First-Aid) to the Project Manager and/ or Health and Safety Coordinator immediately.